

Application Number

## Clarification Memo

The following items are resolved, with the understanding that the items must be provided as noted hereon, in strict accordance with the requirements contained in the 2007 HAMILTON COUNTY BUILDING CODE & 2013 RESIDENTIAL CODE OF OHIO.

1. HC.A106.8 & RCO 106.1: The scope of this approval is for the installation of the asphalt shingles, ice barrier, roofing underlayment, and a minimal amount of existing wood roof sheathing repair (max. 64 sq. ft.). The installation of the new roof shall not interfere with the proper operation of any existing plumbing vents or attic ventilation fixtures located on the existing roof.
2. HC.C105.2: The installation of the new roof to be accomplished in a manner that maintains the existing roof drainage and preserves the existing drainage patterns of adjacent roofs. Existing roof drainage shall be maintained. Any alterations to roof drainage system shall be reviewed and approved.
3. RCO 108.1: An appropriate ladder shall be available for the building inspector's use. If there is no access availability at the time of inspection, the final inspection will be based on a visual ground level approval only.
4. RCO 905.1 & 905.2.7: The installation of the asphalt shingles shall be in strict accordance with the manufacturer's specifications and installation instructions. Ice barrier shall be installed at each roof eave to a point at least 24" inside the exterior wall line for all structures except detached accessory structures that contain no conditioned floor area. Two layers of properly applied underlayment (or approved equal) shall be installed on roofs with slopes from 2/12 to 4/12.
5. RCO 907.3: New roofing shall not be installed over any water-soaked material or over two or more layers of any roof covering.
6. RCO 907.6: Inspect all valley, dormer, chimney, and other flashings during the reroofing process and notify the building owner of their condition. Do not cover damaged, deteriorated, or displaced flashings.

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**HAMILTON COUNTY**  
**PLANNING & DEVELOPMENT DEPARTMENT**  
COUNTY ADMINISTRATION BUILDING - ROOM 801  
138 EAST COURT STREET - CINCINNATI, OHIO 45202